

Quality Assurance Specialist

Last Updated August 2024



Under the direction of the QA Engineer, responsible for performing exploratory and automated tests to ensure product quality. Design and implement tests, debug and define corrective actions, review system requirements and track quality assurance metrics. Monitor all stages of software development to identify and resolve system malfunctions to meet quality standards. Build consistent and efficient test, deliver them in a timely manner, and document tests thoroughly.

The ideal candidate will have a strong background in software quality assurance, with experience in both manual and automated testing. The QA Specialist will work closely with our development team to ensure that our products meet high-quality standards before release.

Day to Day Duties

- Testing Martus software updates to ensure product quality
- Designing comprehensive and well-structured test plans, performing automated and manual tests
- Reviewing requirements, specifications, and technical design documents to provide significant and meaningful feedback to the business and development teams
- Refining tickets to translate product requirements into clear, actionable user stories and acceptance criteria
- Working with the development and business teams to ensure that requirements are reflected in unit tests, automated tests, and manual tests
- Maintaining relevant knowledge about new testing tools and test strategies
- Creating and contributing to internal documentation
- Providing tech support and troubleshooting to Customer Success and Support team
- Participating in sprint planning, review, and retrospective meetings in an Agile environment
- Supporting frequent deployments and communicating product improvements
- Other responsibilities as required

Experience

- 1 - 2 years of experience in quality assurance, working as part of a software development team and using software QA methodologies and tools
- Significant experience in writing clear, concise, and comprehensive test plans and test cases
- Experience in accounting and/or financial applications
- Experience in an Agile development environment
- Knowledge of API integrations
- Experience with SaaS products, including knowledge of deployment, configuration, and troubleshooting
- Education: BS/BA degree in computer science, software engineering or similar field
- Authorized to work in the United States

Competencies

- Familiar with C#, CSS, HTML, Javascript, Visual Studio, and Linqpad
- Proficiency with automated test tools such as Uilicious and Selenium

- Enjoy providing end-to-end solutions to software quality problems
- Strong analytic and problem-solving skills and the ability to manage multiple tasks and priorities effectively
- Excellent communication skills

Company and Culture

- We're proud of our product, and very proud of the many customers who say "We love Martus!"
- We want to provide a terrific customer experience. Our support is personal, responsive, and flexible.
- We're a rapidly growing company, but small enough that everyone matters. Teamwork is ultra-important.
- Our core product is evolving rapidly; we've got an Agile development environment and frequent releases.
- Information security and customer confidentiality are paramount.
- Martus is remote-only. You'll work from home. Our client base is all across North America, plus we have partner-supported clients in South Africa and Australia.

We are an equal opportunity employer.